



Veterans Enrollment Certification Request

(Must be filled out every semester)

Name: _____ Kish Student ID: _____

SSN: _____ Phone: _____

Address: _____

Degree Program: _____ Email: _____

Semester Requesting Certification:

Fall

Spring

Summer

Year:

Return Completed form to the Kishwaukee College Financial Aid/Veterans Affairs Office

Kishwaukee College does not discriminate on the basis of race, color, religion or creed, sex, gender expression, national origin, ancestry, age, marital status, sexual orientation, or disability.

Student Responsibility:

Please read the following information and sign at the bottom to confirm that you have read and understand the information below.

I have completed VA form 22-1990, Application for VA Education Benefits, and will/have provided a copy of my certificate of eligibility from the VA to the School Certifying Official.

I understand that I may be required to meet with an academic advisor to ensure that the courses I have selected fall within the degree requirement for my chosen program of study.

I understand that I must contact my School Certifying Official if I am deployed or must withdraw due to other military related circumstances.

I understand that adding or dropping a class, enrolling in a class that does not apply to my degree program or enrolling in classes with various beginning and ending dates may affect the monthly dollar amount of educational benefits. I will be responsible for any monies owed to the VA or to the school.

I understand that the VA will **not** pay for **online** remedial courses or audited courses. Internships are only covered if the catalog states that it is a requirement for the program.

I understand that if I change my place of training, I must fill out VA Form 22-1995 (Chapter 35 VA Form 22-5495). This can be done by going online to <https://www.va.gov/find-forms/about-form-22-1995/> or for Ch 35 <https://www.va.gov/find-forms/about-form-22-5495/>.

I understand that the VA requires Kishwaukee College to evaluate all prior credit for veterans. I am required to submit an official copy of all transcripts to the Admissions, Registration and Records Office located on the 2nd floor of the student center, C-2100. The School Certifying Official **will not** be able to certify me for benefits beyond the first term.

I understand that the VA will **not** pay for repeat courses unless a higher grade is required by your program of study (ex: You are in the nursing program and received a grade of C for Health 101, but a grade of B or higher is required to progress. You are ok to retake the course).

I understand that in order to receive my monthly benefits for chapter 33 or Montgomery Bill, attendance must be verified at the end of every month by either going on-line to <https://www.va.gov/education/verify-school-enrollment/>, or by calling 888-442-4551.

I understand that I must submit a new Veterans Enrollment Certification Request Form **every semester** to have my VA benefits applied.

I understand that if I change my course schedule (adding or dropping classes) that I must update this Veterans Enrollment Certification Request Form or submit a new form.

I understand that I must attend class and meet the standards of academic progress as defined in the Kishwaukee College's Satisfactory Academic Progress (SAP) Policy. The policy can be found by going online