



businesses. Dale Boughton gave several positive statements endorsing KC apprentices, including a former and current student intern.

Program Review: The department is currently conducting a program review as required by the Illinois Community College Board every five years. Strengths include an involved Advisory Committee and local businesses that are pleased with students' preparation for the workforce. Challenges include faculty continuity and gathering input from those who hire our graduates. Committee suggestions include using career fairs and offering CAP-IT apprenticeships to help fill job force needs, students utilizing LinkedIn before they graduate to encourage feedback loop.

Office Systems Redesign: Overview of the proposed Office Systems program redesign to move Office Systems within the CIS department. Proposal will not alter current CIS offerings and transferability. Committee approved of curriculum redesign and provided a positive endorsement.

Emerging Trends and Technologies important fundamentals for students to have include Net+ certification Azure, or Nerdio. Many clients are seeking cloud-based, serverless capabilities, cybersecurity (particularly related to insurance reporting), as well as communication, listening, interpersonal and other soft skills, such as adaptation and problem solving.

Conducting a successful Full-Time Faculty Search was referenced as a priority. Committee will share link with colleagues.

Opportunities for Promoting Industry and CIS Program: Apprenticeships/Internships and Career Fairs were mentioned with an idea where the college would sponsor an event to