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| CHAPTER 2 College Personnel – Adjunct Faculty | SECTION NO. 2.06 |
| REFERENCE 2.06.02 Adjunct Faculty Benefits | Adopted: October 12, 2010 Reviewed: September 14, 2010; March 14, 2017, June 13, 2023 Revised: March 14, 2017, June 13, 2023 |

| LEAVES* | | |
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| Benefit | Eligibility | Benefits Received |
| SICK | Upon Employment | No sick pay for Adjunct Faculty |
| PERSONAL (Non-KCAEA) Adjunct Faculty | | Does not apply for Non-KCAEA Adjunct Faculty |
| PERSONAL (KCAEA Adjunct Faculty) | | Adjunct faculty members who teach less than 3 days per week shall be granted two paid personal leave (PTO) days per semester. Members who teach three or more days per week shall receive three (3) personal leave days per semester. Adjuncts who teach three (3) or more contact hours during summer term shall receive two (2) paid personal (PTO) leave days. Unused personal leave days shall be non-cumulative. See KCAEA collective bargaining agreement for details. |

| INSURANCE* | | |
|------------|-------------|---|
| Benefit | Eligibility | Benefits Received |
| | | No insurance benefits provided for Adjunct Faculty. See KCAEA collective bargaining agreement for possible Insurance Reimbursement. |

| VACATION* | |
|----------------------------|---|
| Years of Completed Service | Days Accumulated |
| | Adjunct faculty do not earn vacation time |

HOLIDAYS*